

PRIDE FESTIVAL 2010 Staff and Vendors

Committee Descriptions

All committee chairpersons must attend whenever possible, the general meeting of Pride Youngstown. Chairpersons should be prepared to give an update report.

Chairperson and Committee officers are not permitted to incur a debt or create an obligation of Pride Youngstown without permission of the Board of Directors.

All committee chairpersons are appointed by the Board of Directors.

Volunteers Coordinator

Help registering, tracking, and scheduling volunteers at and before events

Back Stage Security

Responsible for providing security for the backstage areas of entertainment venues in the Venue. Handle any issues that may arise as well as securing artist preparation areas.

Creative/Graphics

Assists in advertising campaigns. Designs signage for the Venue. Provide graphics input and support for Pride Youngstown Festival.

Marketing and Promotions

Creates and distributes posters and programming guides. Coordinates solicitations for program book ads. Works closely with Creative/Graphics.

Any checks or money orders received for advertisement must be made payable to Pride Youngstown. All checks, money orders and cash collected for advertisement or donation shall be turned over to the Treasurer in a timely fashion. Chair: Anita Davis and Earl Winner

Entertainment

Maintains and adheres to the schedule for the weekend, insuring that events occur as designated. Coordinates transportation and merchandise sales for artists.

Festival Services

Provides information to festival-goers, ranging from layout of the Venue to distribution of programs and guides. Coordinates sales of official Pride merchandise. Chair:

Security

Secures entrances to the Venue. Ensures that only authorized vehicles enter the Venue. Responsible for roving the Venue to keep an eye out for any issues that may arise. Works directly with the Youngstown Police Department to ensure a safe environment for festival goers and volunteers.

Hospitality

Responsible for providing food for the volunteers, staff, performers and select guests.

Logistics

Responsible for setup and breakdown of all areas of the Festival, from tents to tables to electricity. Coordinates deliveries and placement of everything in the Venue.

Parade

Responsible for development and operation of the Pride film festival. Acquires films, equipment, location for film festival. Staffs film festival on day of Pride Youngstown third party social-website memberships; designs, maintains and supports Atlanta Pride technology, such as email, online collaboration, and data security. Works closely with the Operations and Creative/Graphics committees. Chair: John Vivo

LOCATION

Pride Youngstown will take place at the following locations:

Friday reception: location tba

Saturday parade: Staging area is on E. Woodland Avenue at Market Street

Saturday street festival: Federal Street at the Square

Sunday Community picnic: Warren amphitheatre, Warren Ohio

Vendors

Vendor space at Pride is available. 6 ft. space cost \$50.00

Vendors are responsible for their own state/city vendor's permits.

Pride Youngstown is a dry event. The sale of alcoholic beverages within the festival area is prohibited.

Vendors requirement for an electrical hook-up or water-hook-up need to make notify the festival in advance.

There is an additional small fee. Use of electricity or water connections is on a first request basis.

Non-Profit Agencies

Set-up space is available at the cost of \$5.00. A \$40.00 deposit is required to reserve your space. \$35.00 will be returned to your agency at the conclusion of the festival. Agencies that fail to set-up at the festival will forfeit their entire deposit.

Volunteers

Volunteers are needed to make this event possible. You do not have to.

Volunteers will receive a free festival t-shirt and be allowed to attend a private reception.